HUMAN RESOURCE DEVELOPMENT OFFICE
Central Philippine University

HRD Form 26 Rev 01

REQUEST FOR RE-RANKING

Date: _____

Name: _____ Current Rank: _____

College/Dept: _____

Date Hired: _____ Date of Regularization: _____

No. of Years in CPU Service: _____ Year Previously Ranked: _____

Education:

	School	Course/Specialization	Year Graduated
Undergraduate	_____	_____	_____
Master's Degree	_____	_____	_____
Doctoral Degree	_____	_____	_____

TRS of Previous Academic Year: First Semester_____ Second Semester: _____
(Please attach record)

Requested by: Noted by:

_____ _____ _____

Signature Dept. Head Dean/Principal

Documents submitted:

- Certificates of awards and scholarships received
- Certificates of membership in professional organizations
- Certificates of trainings, seminars, conferences, congresses, symposia, etc. attended
- Appointments to Committee Work (include certification by chairperson on attendance in committee meetings and participation in actual committee work)
- Transcript of Records (on second or additional degrees earned)
- Copies of researches done
- Copies of textbooks, manuals, syllabi, and other instructional written
- Ratings on qualifying exams taken and passed
- Evidences of community services rendered
- Others _____

Received by:

_____

Date: _____